

# ST DENNIS PARISH COUNCIL



## Clerk to St. Dennis Parish Council

The Claytawc Centre  
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**7<sup>th</sup> May 2025**

## To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend the **Annual Meeting of St Dennis Parish Council** to be held on **Tuesday 13<sup>th</sup> May 2025, 7.00pm at ClayTAWC Centre, Fore Street, St Dennis** for transacting the following business. This will be followed by the Ordinary Meeting of the Parish Council.

Yours faithfully

*Lynn Clarke*

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

## **AGENDA**

- 1. To receipt of members signed acceptance of office forms.**
- 2. Election of Chair for 2025-2026. (Signing of the Declaration of Office).**
- 3. Election of Vice Chair for 2025 – 2026. (Signing of the Declaration of Office).**
- 4. Welcome from the Chair.**
- 5. Apologies**  
To receive and approve apologies.

**6. Declarations of Interest.**

- a) To receive disclosures of Pecuniary Interests;*
- b) To receive disclosure of Non-Registerable Pecuniary Interests;*
- c) To disclose the receipt of hospitality or gifts over the value of £25 and*
- d) To receive written requests for dispensations on items to be discussed at the meeting*

**N.B:** *If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.*

**7. Review of delegation arrangements to Committees, Sub Committees, and staff.**

**8. Review of Terms of Reference for Committees and Working Parties.**

**9. The appointment of members to existing Committees.**

**10. To consider the appointment of new committees.**

**11. To review the Councils and Staffs subscriptions to other bodies.**

**12. To determine the time and place for ordinary council meetings over the next four years.**

**13. To determine if the Council are eligible to exercise the General Power of Competence.**

**14. To adopt the Councils' Standing Orders.**

**15. To adopt the Councils' Financial Regulations.**

**16. To adopt the Councils Code of Conduct.**

**17. To adopt the Councils Co-option Policy.**

**18. To review the Councils Complaints Procedure.**

**19. To review the Council's policy for dealing with the press/media.**

**20. Review the Councils Scheme of Delegation and to consider its implementation.**

**21. To review representation with external bodies and to agree the arrangements for reporting back to the Council.**

**22. To agree the Council's goals and priorities over the next four years in office.**

**23. To review the Council's expenditure under s.137 of the Local Government Act 1972.**

**24. To agree provisional dates for committee meetings during 2025 – 2026.**

**This meeting has been advertised as a public meeting and as such could be filmed or recorded.**

**Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.**